

## **Good Neighbor Grant® Individual Program Guidelines**

The State Farm Companies Foundation encourages our associates to be good neighbors by giving back to the communities where they live and work. One option is through the Good Neighbor Grant Individual Program.

Through the Good Neighbor Grant Program, the State Farm Companies Foundation awards a \$500 grant on behalf of each eligible State Farm associate\* who volunteers a minimum of 40 hours per calendar year to an eligible nonprofit organization.

### **Program Details**

- Participants (including agents with multiple agent codes) are allowed to submit one individual Good Neighbor Grant per calendar year
- An employee's Community Service/Education support (CS/ES) time can be used towards the 40 hour volunteer requirement.
- Please submit your online Good Neighbor Grant application by visiting [www.cybergrants.com/statefarm/gives](http://www.cybergrants.com/statefarm/gives).

### **Eligibility Requirements**

- All State Farm® employees, agents, and retirees.\*
- Members of the State Farm Mutual Automobile Company Board and all affiliate boards.
- Eligibility does not extend to spouses, family members, or staff employees of State Farm agents.
- Agents with multiple agent codes are allowed to participate in one Good Neighbor Grant per year.

*\*A retiree is an individual who retired from the Company in an active status and is eligible for retiree benefits other than retirement/Savings and Thrift payments.*

### **How the Program Works**

- **Step 1:** Volunteer at an eligible nonprofit organization.
- **Step 2:** Associate tracks their volunteer hours.
- **Step 3:** Complete the online grant application through [www.cybergrants.com/statefarm/gives](http://www.cybergrants.com/statefarm/gives) once a minimum of 40 volunteer hours in calendar year have been reached.
- **Step 4:** Nonprofit organization verifies volunteer hours through the online system.
- **Step 5:** State Farm Companies Foundation reviews submitted request and processes the approved grant to eligible nonprofit organization.
- **Grant Payment:** Organization receives a \$500 grant within five to eight weeks after the organization confirms the volunteer hours. Good Neighbor Grants are disbursed on a monthly basis.

### **Volunteer Hours**

- Between January 1 to December 31, an associate must volunteer a minimum of 40 hours with the same nonprofit organization.
- Volunteer service must be completed prior to submitting the grant application.
- Volunteer hours for the Good Neighbor Grant Team Program cannot go towards an associate's Good Neighbor Grant Individual Program requirement.

### **Important Deadlines**

- Associate must submit the Good Neighbor Grant request online by January 31 of the following year in which services were volunteered.
- Charitable organizations must confirm volunteer hours within 60 days of the online Good Neighbor Grant submission.

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### **Volunteer Opportunities**

- Search for volunteer opportunities near you by visiting <https://neighborhoodofgood.statefarm.com>
- Volunteer event must be entered in the Good Neighbor Grant site by visiting [www.cybergrants.com/statefarm/gives](http://www.cybergrants.com/statefarm/gives).
- Participation in a one-time event, such as a walk-a-thon may be eligible.
- Fund raising events (door-to-door fund raising is not eligible).
- Virtual volunteer activities that support an eligible organization's needs are eligible.

### **Eligible Organizations**

- Nonprofit, tax-exempt organizations under Section 501(c)(3) of the U.S. Internal Revenue Code that are not private foundations because they are described in Code Section 509(a)(1) or 509(a)(2). Check the [IRS database of charities and nonprofits](#) to determine if the organization is a 501(c)(3) nonprofit.
- All public and private schools (K-12, colleges and universities).
- Tax-supported organizations that are part of local government.
- Volunteer fire departments that are exempt from taxation under Internal Revenue Code Section. 501(c)(4).
- Houses of worship, religious organizations, faith-motivated community services or development organizations may be considered eligible, at the discretion of State Farm Companies Foundation, if the organizations and their programs:
  - 1) are open to individuals regardless of religious belief or affiliation.
  - 2) serve solely a secular purpose, such as food pantry, homeless shelter or education.
  - 3) do not involve participation in ministry, prayer, worship or other religious activities as a component of receiving service(s) offered.
- If an organization is not listed as a registered 501c3 in the Internal Revenue Services (IRS) database, a 501c3 determination letter from the IRS is required.

### **Ineligible Organizations**

- Organizations established for political or special-interest purposes.
- Professional associations under Section 501(c)(6) (for example, chambers of commerce).
- Veterans, fraternal, or social organizations under Section 501(c)(4).
- Nonprofit, tax-exempt organizations under Section 501(c)(3) of the U.S. Internal Revenue Code that are not private foundations because they are described in Code Section 509(a)(3) or 509(a)(4).
- Religious organizations promoting religious purposes or houses of worship\*.

\*Houses of worship, religious organizations, faith-motivated community services or development organizations may be considered eligible, at the discretion of State Farm Companies Foundation, if the organizations and their programs:

- 1) are open to all individuals regardless of religious belief or affiliation.
- 2) serve solely a secular purpose, such as food pantry, homeless shelter or education.
- 3) do not involve participation in ministry, prayer, worship or other religious activities as a component of receiving service(s) offered.

### **Good Neighbor Grant Restrictions**

The Good Neighbor Grant from State Farm Companies Foundation may not entitle State Farm associates or their families to goods, services, or benefits with monetary value. For example, (included but not limited to) reduced program fees for volunteer hours served.

*State Farm and the State Farm Companies Foundation value diversity and inclusiveness. Charitable funding is intended to advance access, equity, and inclusiveness while discouraging harmful discrimination based on age, political affiliation, race, national origin, ethnicity, gender, disability, sexual orientation or gender identity, or religious beliefs.*

*The State Farm Companies Foundation, in its discretion, reserves the right to decide whether a Good Neighbor Grant will be made. The Foundation reserves the right to discontinue or change the Good Neighbor Grant Program at any time without notice.*